

SEASONAL GROUNDSKEEPER

PURPOSE: To perform routine manual labor involved in grounds and building maintenance.

FUNCTIONAL AREAS: Under supervision:

1. Maintain public grounds including golf courses, athletic fields, gardens, landscapes and trails.
 - * A. Perform manual labor including mowing fairways, rough, tees, greens and other areas; trimming around trees, sand traps, and other areas; raking and maintaining sand traps and other areas; and dragging fields.
 - * B. Set tee markers and cups on greens.
 - C. Maintain ball washers, tee markers, and flags.
 - * D. Assist with new landscape construction by grading and preparing soil base, laying sod and seeding.
 - E. Assist with repair and replacement of pipe in irrigation systems.
 - * F. Perform preventative maintenance on equipment, including fueling, oiling and checking parts.
 - G. Assist with construction projects, including trenching, walkways, and retaining walls.
 - * H. Operate a variety of hand and power equipment used in grounds maintenance.
 - I. Assist with maintenance of flower beds, trees, shrubs, turf, and other plant material.
 - J. Perform related tasks as assigned.
2. Perform routine cleaning of City buildings.
 - A. Sweep and mop floors and stairs.
 - B. Clean and disinfect bathrooms.
 - C. Collect and dispose of garbage.
 - D. Perform related tasks as assigned.

JOB REQUIREMENTS

License Requirement:

† _____ Possession of a valid Minnesota driver's license or privilege by the date of hire and thereafter.

Knowledge Requirements:

- † A. Basic knowledge of methods and materials used in grounds maintenance.
- † B. Knowledge of and ability to safely use hand and power tools and equipment.

Ability Requirements:

- † A. Ability to safely operate trucks and light motorized equipment.
- † B. Ability to follow oral and written instructions.
- C. Ability to learn and become skilled in safe golf course maintenance methods and

- procedures.
- † D. Ability to establish and maintain effective working relationships with supervisors, co-workers, and the general public.
 - † E. Ability to work a variety of shifts, including evenings, weekends and holidays.
 - † F. Ability to attend work on a regular basis.
 - † G. Ability to work outdoors in a variety of weather conditions.
 - † H. Ability to work in dusty, wet and/or muddy conditions.
 - † I. Ability to sit, stand and walk for extended periods.
 - † J. Ability to perform moderately difficult manual labor including frequent bending, stooping, squatting, pushing and pulling, and occasional crouching and kneeling to perform required work.
 - † K. Ability to frequently lift and carry equipment, tools and supplies weighing up to 25 pounds, such as trimmers and water jugs, and to occasionally lift and carry items such as fertilizer sacks weighing up to 50 pounds.

*Essential functions of the position

†Job requirements necessary on the first day of employment

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| Anlst: JA | Class: 5408 | Union: Basic | Pay: 14A | CSB: 20060502 |
| CC: 20080324 | Res: 08-0199R | EEOC: Service/Maint | EEOF: Natural Resources | WC: 9102 |